INSTRUCTIONS FOR FUNCTIONAL CAPACITY WORKSHEET

1-3. Self-explanatory.
4. Enter elementary, elementary-middle, middle, middle-high, high school, other.
5. List grades housed in building.

6, 7, 8. Space Types

List each individual space in the building in groups according to the FES building programs attached. Please adhere to the room names and format in the FES as much as possible.

Indicate for each space:

a. Appropriate plan reference. Attach existing building floor plan at 1/16" scale minimum.
b. Actual Room Area (SF).
c. Area of applicable FES space type (e.g. grade 1 classroom, 850 SF).
d. Area of FES space allocated to functional capacity. Enter actual room area or FES room area, whichever is lower.
e. Area of non-FES spaces allocated to functional capacity, including spaces that are functionally equivalent to FES spaces (e.g. cafeteria in lieu of cafetorium).
f. Excluded spaces <u>may</u> comprise:
   - areas of existing non-FES instructional spaces, that are currently used for core curriculum content standard supporting programs or student services, and that are not allocated to functional capacity in item e;
   - non-model spaces that are not practical or cost effective to convert to FES spaces or other core curriculum spaces.

Excluded spaces <u>should not</u> comprise:
- spaces for which the district intends to seek renovation funding to refurbish or convert to other uses;

9. Spreadsheet calculates total net area of FES Functional Area, Non-FES Functional Area and Excluded Area (SF) from rooms listed.

10. Spreadsheet calculates total functional net area from all FES and non-FES spaces allocated to capacity (SF).

11. Enter total non-program building area, including corridors, stairs, gang toilets, mechanical spaces, etc.

12. Spreadsheet calculates total building area in SF (total of item 9 components plus item 11).

13. Spreadsheet calculates functional building area = functional net area X 1.4 DOE grossing factor.

14. Enter building area allowance SF per pupil per FES school type or composite calculated based on current grade enrollments in subject building.

15. Spreadsheet calculates functional capacity = functional building area divided by area allowance.

16. Enter projected enrollments relevant to building being analyzed. Districts with multiple buildings serving grade levels impacted by proposed project should supply functional capacity worksheet for each building and submit separate explanation of how projected enrollments are allocated to each building.

17. Spreadsheet calculates unhoused students as the difference between projected building enrollment and functional capacity.

18. Spreadsheet calculates the maximum additional area allowance for new construction: unhoused students x area allowance (AA) per FTE Student (SF/pupil)

19. Spreadsheet calculates eligible new construction cost: maximum additional area allowance x $138 per SF.

Please note: The state share will be calculated only on the <u>actual</u> new gross square footage to be constructed, up to the maximum additional area allowance for new construction.